

20 March 1984

MEMORANDUM FOR:

[redacted]
Director of Information Services

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FROM:

J. Kenneth McDonald
Chief, History Staff

SUBJECT:

Draft Memorandum of Understanding from the National
Archives

1. When we visited the National Archives yesterday, Alan Thompson gave me the attached draft Memorandum of Understanding on their procedures (including those for protecting personal privacy) in preparing the OSS records for release after we transfer them. He emphasized that it is a rough draft, which their lawyers have not yet gone over, and that they will be glad to have our suggestions. I've sent a copy to [redacted] and will also give a copies to [redacted] If you have any comments or revisions, would you please call [redacted]

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2. Alan did tell me that the 1 October 1984 effective date in Paragraph 5 was purely arbitrary; I suppose it should go into effect as soon as both sides sign it.

3. The draft looks OK to me. It covers the process succinctly and largely in the language of the relevant regulations. I suspect that no greater detail is needed for our purposes. In any case, once [redacted] has revised it in any way that appears necessary or useful, he'll send it back to me, so that I can get it back to Alan Thompson promptly.

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4. Incidentally, the visit to the Archives went well. I think that the processing of the 200 cubic feet of records already there can get under way soon, and be completed quickly.

JS

J. Kenneth McDonald

Attachment

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